

Quiz 06 – Chapter 06 – Application Software**[50 Marks, 45 Minutes]****Name:** _____**Roll No:** _____**Question 1: [1x10 marks] [estimated time 10 minutes]**
Supply the missing words to complete the statements.

1. _____ is a software that is developed and sold for a profit.
2. Cloud software is also referred to as Software as a _____ and _____.
3. _____ provides users with a convenient means of creating documents containing complex mathematical calculations.
4. _____ allows users to store and organize vast amounts of data and retrieve specific information when needed.
5. Most application programs that allow text editing have a(n) _____ that looks like a blinking vertical line on the screen.
6. A named formula (such as @SUM) in a spreadsheet program is called a(n) _____.
7. In a relational database, the database object that contains the actual data is the _____.
8. _____ is the location at the intersection of a row and column on a worksheet into which data can be typed.
9. _____ is a collection of worksheets saved in a single spreadsheet file.

Question 2: [1x5 marks] [estimated time 5 minutes]
Write keyboard shortcuts for the following commands

- a) Print _____.
- b) Undo _____.
- c) Close _____.
- d) Paste _____.
- e) Cut _____.

Question 3: [1x5 marks] [estimated time 5 minutes]
Circle T if the statement is true and F otherwise.

1. **T F** The formula =A2+B2 located in cell C2 would multiply the two cells to the left of cell C2.
2. **T F** In a word processing document, the Enter key is always pressed at the end of each screen line to move down to the next line.
3. **T F** Microsoft Office is one example of a software suite.
4. **T F** Typically, a single software program can be installed on both a computer and a mobile device.
5. **T F** Changing the font size in a document is an example of a formatting operation.

Question 4: [4x5 marks] [estimated time 20 minutes]
Give Short answers to the followings**1. What is Open-Source Software?**

2. How to perform “Pinch” & “Stretch” gestures?

3. What is a spreadsheet?

4. Name two media players which are available for free.

5. Differentiate between Absolute & Relative Cell Referencing.

Question 5: [10 marks] [estimated time 5 minutes] For a student database containing 35 students and recording data about their name, address, semester, and grades, answer the following questions.

a) How many records are in the database? _____

b) How many fields are in the database? _____

To **display** a list of students whose name starts with “A” and having grades greater than “70”, what criteria should be used?
